

Please use the following steps:

To Access E-Transfer to Murray Street Baptist Church

- **sign onto your on line banking website**
- **select transfers**
- **select interac e-transfers**
- **select send money**
- **the first time, select Add Contact**
 - **enter contact name Murray Street**
 - **enter e-mail address msbc.donations@cogeco.net**
- **subsequently, select that contact from the list of contacts in a drop down menu**
- **select your bank account from which you wish to withdraw your donation**
- **enter donation amount**
- **enter your envelope number in the message field**
- **hit confirm**
- **check all is ok, then hit confirm**